



Joli Ann Elementary School

San Marcos Unified School District

653 Poinsettia Avenue

Vista, Ca 92081

Phone: 290 - 2888 FAX: 290 - 2855

Principal's Safety Assurance

2015 - 2016

Joli Ann Leichtag Elementary's Safe Schools Plan has the goal of securing the well being of our students in the event of any concern that might compromise the well being of our students. This plan addresses several core safety issues to address this goal. This plan was written and approved by the Joli Ann Leichtag School Site Council with the goal of designing a safety plan relevant to the needs and resources of the school and its students. Joli Ann Leichtag Elementary is home to approximately 783 students from Transitional Kindergarten and Kindergarten to Fifth Grade, plus a State Pre-School program with approximately forty students. Input from local law enforcement, fire department and city officials was utilized during the writing and approval process to assist the administration in designing a safety, disaster, behavior and reporting plans for a site serving a large number of students. The student population is approximately 78% Hispanic, so school rules, procedures, and policies are translated into Spanish to assist both students and parents.

Three essential components were addressed when writing the plan. The components are listed below, along with the strategies in place to ensure that student safety is enforced.

Characteristics of Students and Staff

- Joli Ann Leichtag Elementary is on the border of San Marcos and Vista at the intersection of Poinsettia Avenue and Oleander Road.
- Our school serves approximately 783 students from cities of San Marcos and Vista.
- Students at Joli Ann Leichtag Elementary represent a diverse population, including African American, Hispanic, Asian, Pacific Islander, American Indian and White (not Hispanic).
- Over half of our students are English Learners and over half of our population is economically disadvantaged.
- All of our teachers are fully certificated and all have additional training in working with English Learners.
- Our school mascot is the Jaguar. Our school theme is Believe (be-lieve) verb; When you believe in kids they exceed our wildest dreams.
- Our school-wide positive behavior program is *The Leader in Me*, based on the *The 7 Habits of Highly Effective People*. We expect students to Make **Good Choices, Be Respectful, and Solve Problems**.

Assuring a Safe Physical Environment

- Disaster plan, procedures and drills are designed and rehearsed to ensure the safety of students in the event of a disaster or campus intruder.
- California Education Code and SMUSD Board Policies regarding behavior, suspension and expulsion are communicated to students, parents and staff through a parent handbook, behavior assemblies and staff meetings.



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- Mandated reporting policies on child abuse, dangerous students and sexual harassment are presented verbally and in written form to all members of the staff prior to the school year.
- School discipline plan are communicated to students during opening week assemblies to provide students an understanding of the school rules as well as positive and negative consequences.
- Visitor policies are communicated and logs are kept to protect the safety of students. Classroom volunteers must first read our volunteer policies and sign a volunteer code of conduct. Student checkout procedures are clearly posted for anyone picking up a child from school prior to dismissal.
- Evacuation procedures are posted on the school website in English and Spanish to assist parents in the case of a local emergency.

School Culture

- Emotional assistance is provided to those students determined by the Student Support Team as at-risk.
- Student awards foster achievement, positive behaviors through PBIS (Posit. Behav. Interv. System)
- Safety Patrol provides older students the opportunity to develop responsibility for their younger peers and support students with positive ways to resolve conflicts.
- Students at Joli Ann Leitchtag Elementary are encouraged to check their behavior with the Four Way Test to be sure it is honest, kind, safe and it is how they would like to be treated.
- A character traits program for all grades addresses *7 Habits of Happy Kids* via Be Proactive, Begin with the End in Mind, Put First Things First, Think Win-Win, Seek First to Understand, Then to Be Understood, Synergize and Sharpen the Saw.
- Red Ribbon Week activities stress drug awareness and a commitment to remain drug free. A week of classroom and school-wide events reinforces this ideal.
- The "Too Good for Drugs" curriculum reinforces resiliency in students and teaches students about healthful living habits.
- Structured teacher planning days allow teachers at each grade level to collaborate to plan instruction and assessment to meet the needs of all learners.
- Multiple assessments are utilized by teachers and staff to determine the appropriate instructional level for all students.
- Many upper and lower grade classes "buddy up" to provide opportunities for nurturing and mentoring.
- Student Council fosters leadership, student involvement and shared decision making.
- The Site Leadership Team meets regularly to ensure students' safety, emotional and academic needs at each grade level are addressed and that the school climate is one of shared leadership.

The Joli Ann Leitchtag Elementary Safe Schools Plan is a working document that helps to create an environment where children can feel secure and grow.

A blue ink signature of Ms. Kylie Lewis, written in a cursive style, is positioned above a horizontal line.

Ms. Kylie Lewis, Principal